

**June 15, 2023 Minutes**  
**Port of Alsea Regular Board of Commissioners Meeting**  
**365 Port Street, Waldport OR 97394**

**I. CALL TO ORDER**

Board President Rob Bishop called the meeting to order at 2:00 p.m.

**Commissioners Present:** Board President Rob Bishop, Vice-President Buster Pankey, Secretary / Treasurer Jan Power, Commissioners Joe Rohleder and Chuck Pavlik.

**Management and Staff:** Roxie Cuellar, Port Manager

**Members of Public and Media:** No members of the public or media attended the meeting.

**II. APPROVAL CONSENT CALENDER**

Power moved to approve consent calendar of May 18, 2023 Regular Meeting Minutes, and the May, 2023 financials. Rohleder seconded the motion. The motion passed 5-0

**III. MANAGER'S REPORT**

Cuellar told the board that the students from Angell Job Corps are going to clear brush and delimb trees on Port properties and city street easements to reduce the fire hazards in those areas. They will begin to clear the Port property just east of the bridge at the end of Verbena Street of brush, small trees, and Scotch Broom and will then move to Alder Street and do the same thing. Dahl is donating bringing and removing the dumpster; the Port has to pay the weight charges. Cuellar reminded the board that the end of June also ended the 2022/ 2023 fiscal year and she would begin to move files out of the office and into the file cabinets in the lobby area. Cuellar is hopeful that we will complete refinishing the boats (sanding and painting) before 4<sup>th</sup> of July weekend. She said that the new fiscal year also begins the switch to SAIF for workers comp insurance through SDAO. Cuellar told the commissioners that Bishop, Pankey, Robby Hensen, and herself met with John Rodriguez, Lincoln County Building official to discuss the conversion of the shop that was occupied by Shrimp Daddy into a Port shop with the welder and the crab measurer machine.

**IV. PUBLIC COMMENT**

There were no public comments.

**V. OLD BUSINESS**

**A. Troy Smith's Food Cart**

Cuellar told the commissioners that Troy has been told by his doctors that he had about five more

weeks to live. His friend Robert Reed is helping him with his final requests. He said he had power of attorney and would be dealing with the food cart. Cuellar told him that Troy would first need to pay the two months he still owed from last year. Robert told her that he had some people who were interested in purchasing the food cart; Cuellar told Robert they would need to get a lease from the Port and the Port may choose to have the food cart removed. Robert agreed to keep in touch.

## **B. Security Cameras / Lights**

Cuellar told the board that South Coast Fire District had moored their rescue boat in their slip. Erich Knudson, from South Coast, had installed a Wi-Fi extender on the Port office roof to provide

Wifi to the camera covering the rescue boat. Erich offered to provide cameras / LED lights and installation of the security system for the Port in exchange for the Port providing the slip to Central Coast at no cost. The commissioners agreed to that arrangement.

## **VI. NEW BUSINESS**

### **A. Employee Raises**

Cuellar informed the commissioners that she was giving each of the employees a 5% raise, effective on July 1, 2023. She reminded the board that she had given the employees a 3% raise the previous year, even though there was high inflation, and the Board had then given Cuellar and Hensen each a \$2,500 bonus in November. The FY 2023 / 2024 had provided enough funding for a 5% raise instead of a bonus. The 5% raise would allow employees to better keep up with inflation that still exists, although to a lesser extent.

### **B. Brush Clearance**

The Port arranged with Angell Job Corps to have their Urban Forestry students remove brush and debris from Port property at the east end of the bridge and also at the end of Alder Street. They would also remove small trees, brush and delimb larger trees up eight to ten feet. The Job Corps would begin at the bridge location on June 27, 2023.

## **VI. COMMISSIONERS' COMMENTS**

Pavlik told the board that he had received a letter from Oregon Department of Fish and Wildlife (OSF&W) that he had been reappointed to the board of the Oregon Research Hatchery Resource Center. He also discussed the Port's kayak launch and whether it is used adequately. Cuellar said it had only been there one previous season and that the Port had not promoted it because we did not know how much traffic it would generate. Power, a kayaker, said the launch would be used more as people became more aware that it was there. Cuellar said that it was difficult to actually know how much it is used because it is not in a place with high visibility. Bishop said we need a new sign on Broadway directing people to the kayak launch. Bishop asked what we were doing to fix and replace the trim on the boarding float. Cuellar said she had

left messages for Greg Merrill at Bergman but hadn't heard back. Bishop also asked what he should do with the election signs at his house, whether the Port had any need for them. It was suggested that the signs could be painted over for other purposes, but that the stakes should definitely be saved. Pankey said the Dock of the Bay needed to replace fishing gear in anticipation of the fall salmon season.

**X. MEETING WAS ADJOURNED AT 3:35 p.m.**

ATTESTED TO:

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Rob Bishop, President

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Jan Power, Secretary/ Treasurer