

April 21, 2021 Minutes
Port of Alsea Regular Board of Commission Meeting
DaNoble House, 125 Spruce Street, Waldport, OR 97394

I. CALL TO ORDER

President Rob Bishop called the meeting to order at 2:00.

Commissioners Present: President Bishop, Vice-President Buster Pankey, Secretary / Treasurer Jan Power, Chuck Pavlik, and Joe Rohleder were present.

Management and Staff: Roxie Cuellar, Port Manager

Members of the Public and Media: No members of the public or media were present.

II. APPROVAL OF THE CONSENT CALENDAR

Power moved to approve the consent calendar consisting of the February 18, 2021 Regular Meeting Minutes, and the March, 2021 financials. Rohleder seconded the motion. The motion passed 5-0.

III. MANAGER'S REPORT

IV. PUBLIC COMMENT PERIOD

No members of the public or the media attended the meeting.

V. OLD BUSINESS

A. Boat Launch and Marina Construction

1. Estimate of Financials

Cuellar told the commissioners that she had spoken with Greg Morrill at Bergerson about the likely savings when the boat launch and marina are completed. There was a considerable savings on the cost of the mitigation projects. The last analysis provided to the Port by Bergerson indicates that the Port should realize savings between \$175,000 and \$250,000, mostly likely in the area of \$200,000. Cuellar asked the commissioners if they wished to review the decision they had made to not put a new sealant on Port Street when the boat launch parking lot was done. Willamette Valley Sealcoating had estimated that cost at \$4,614.00. There would be the additional cost of \$611.36 for Bergerson's construction fee. The board voted 5-0 to add Port Street to the sealcoat and striping contract.

2. Remainder to Be Completed

Cuellar told the commissioners that there were still numerous items that needed to be done. Banners to **indicated** reserved slips were being purchased from Newport Signs. The safety ladders still needed to be installed on the floats, as well as life rings and fire extinguishers. Large stencils need to be purchased to mark the law enforcement and fire and rescue parking spaces at the launch. Signs for the launch and marina areas have to be ordered and installed. The Kids Don't Float sign needs to be put up at the crabbing dock.

Cuellar shared the estimate from Bergerson about the various options and costs for the fire boat house. She said that she and Bishop were working with Central Coast Fire and Rescue on it.

3. Payback of Dredge Permit Costs to General Fund

Cuellar reminded the commissioners they may want to reimburse the general fund from the bond fund for the cost of the dredging permit.

B. Dock of the Bay

1. Status Update

Cuellar told the commissioners that Jim Hill and Robby Hensen had both signed the sales agreement, selling the Dock of the Bay to the Port of Alsea. Kim Thissel, the personal representative for the estate, turned the keys over to the Port. She also indicated that she would not be making the May lease payment, nor the utility payments. Cuellar said she had all of the utilities switched to the Port. She also had the shop where the machines are located switched to the Port.

2. Lease and Utilities were already discussed

4. Sales Agreements were already discussed

5. Things Yet to Be Done

Cuellar told the commissioners she was working on getting a QuickBooks compatible cash register so she would not have to manually enter the sales and expenses of the Dock of the Bay into QuickBooks.

VI. COMMISSIONERS' COMMENTS

There were no commissioner comments.

VII. THE MEETING WAS ADJOURNED AT 4:10.

ATTESTED TO:

Rob Bishop, President

Jan Power, Secretary / Treasurer